



CALL FOR SUBMISSION OF BIDS

Name of Contracting Authority: Institute of Field and Vegetable Crops

Address of Contracting Authority: Novi Sad, Maksima Gorkog 30

Website of Contracting Authority: www.nsseme.com

Type of Contracting Authority: Other

Type of public procurement procedure: Procedure for low-value public procurement

Type of subject: Goods

For goods description of the subject of procurement, name and designation from the Common Procurement Vocabulary:

1. Subject of public procurement

Subject of public procurement JN 101/2017 are goods – **digital planimeter**

Designation from Common Procurement Vocabulary: 38000000 Laboratory, optical and precision equipment

2. Criteria, elements of criteria for awarding the contract: lowest offered price

3. Method of downloading the tender documentation, i.e. the internet address where the tender documentation is available: www.nsseme.com and the *Public Procurement Portal of the Republic of Serbia*

4. Method of submission of bid and deadline for submission of bids:

Bidder submits a bid directly or by mail in a sealed envelope or box, so it can be determined with certainty that that is the first opening.

Bidder name and address should be written at the back of an envelope or box.

In case that bid is submitted by a group of bidders, it is necessary to indicate on the envelope that bid is submitted by a group of bidders, as well as the names and addresses of all participants in a joint bid.

Bid should be delivered to the address: Institute of Field and Vegetable Crops, Maksima Gorkog 30, 21000 Novi Sad, with an indication: "Bid for public procurement JN101/2017 digital planimeter DO NOT OPEN". The bid is considered timely if it is received by the contracting authority until 31 January 2018 until 13:00 h.

5. Place, date and method of bid opening:

Opening of bids is on 31 January 2018 at 14:00 h.

Place of bid opening: Institute of Field and Vegetable Crops, Maksima Gorkog 30, Novi Sad

Deadline for deciding on the awarding the contract: 10 days

Contact person: Mr. Stevan Lončar